

MINUTES

For LEPC Meeting, June 21, 2000

A meeting of the Hamilton County Local Emergency Planning Committee (LEPC) was held June 21, 2000 at the BASF Corporation, 38-5 Amnicola Highway, Chattanooga.

Those in attendance were:

Eric Barnett, Chairman, City Traffic Engineering Division
David Darnell, 1st Vice Chairman, BASF Corporation
Jamie Farrow, Vice Chairman, ConAgra
Dusty Rominger, Vice Chairman, W.R. Grace Chemical Co.
Bruce Garner, Vice Chairman, Chattanooga Fire Department
Wayne Stuntz, Secretary, Hamilton County Emergency Services
J.D. Purvis, BASF Corporation, Site Manager
Alan McClure, BASF Corporation, Community Advisory Panel
Bill Thomas, BASF Corporation Community Advisory Panel
Jack Sample, BASF Corporation, Community Advisory Panel
R.G. Hammond, BASF Corporation, Community Advisory Panel
Michael Wester, Norfolk Southern
Denny Day, Ferguson Harbour, Inc.
Charles Chauncey, R.A.C.E.S.
C.R. Goodner, R.A.C.E.S.
Bill Title, Hamilton County Emergency Services
Tony Reavely, Hamilton County Emergency Services
Tony Quarles, Chattanooga, Fire Department
Chuck Nichols, Chattanooga Fire Department
Richard Taylor, TEMA
Billy Mullins, Tennessee State Guard
Denny Day, Ferguson Harbour, Inc.
Joyce Wagner, Chattem Chemicals—Speaker
Michael Edwards, McKee Foods
Maureen Handler, Environmental Response
Ken Moore, HEPACO
Aaron Jones, HEPACO
Caroline Williams, League of Women Voters
Amy Maxwell, Hamilton County Emergency Services
Wesley Jones, Velsicol Chemical
Randy Snorek, Electric Power Board
Girish Patel, ALCO Chemical
Bob Diehl, Electric Transit Vehicle Institute

Attendance: (Cont.)

LaMonte Vaughn, Orchard Knob Elementary School—Guest
Jim Parks, Hamilton County Health Department
Wayne Foster, Tennessee State Guard—Guest
Terry Million, DuPont Chemical
Susie Mathews, Tennessee Wildlife Center—Guest
Michael Brooks, East Ridge Fire Department—Guest
Kenneth Gann, East Ridge Fire Department—Guest
Renee' Dehart, Nu-Foam—Guest
Tim Nance, DPC Interprises—Guest

Chairman Eric Burnett called the meeting to order at 10:30 a.m. The Chairman began by introducing Mr. J.D. Purvis, BASF Site Manager and thanked him for agreeing to host the meeting.

The Chairman then turned the meeting over to Mr. Purvis. His opening comments addressed the industries "Chemical Week" magazine which in 1999 listed the BASF Corporation in the top 1000 manufacturing companies in the world—with sales totaling 29.6 billion dollars. He went on to say that BASF is a large company but small enough to interface with the community and the LEPC—that it was a willing participant with members of the community and has a longstanding relationship with the LEPC which is very important to BASF.

Mr. Purvis introduced members of the BASF Community Advisory Panel (CAP), some of which were in attendance at the LEPC meeting. He said that the CAPs first meeting was held in Chattanooga in 1990 and has two (2) meetings each year. It was created to provide an opportunity for a shared relationship with community stake holders to let the community know what is going on in the chemical industry and in particular BASF.

The Chairman thanked Mr. Purvis for his opening remarks. The Chairman then introduced the second speaker, Ms Joyce Wagner of Chattem Chemicals, who gave a presentation on "The Purpose of an LEPC". Ms Wagner concluded by showing the LEPC produced video "Sheltering In Place". She reminded the committee that this video can be checked out through the LEPC as a training aid for their company/agency. She also reminded everyone that the video was available for checkout through the Chattanooga Library.

Old Business:

The ChairmanChattanooga Made.....
Discovery Museum.....

New Business:

The Chairman provided the committee with a financial update stating that the LEPCs current balance was \$5,953.35 with contributions from Tier II/Non-Tier II companies/agencies totaling \$250.00

Mr. Stuntz, LEPC Secretary, asked the Chairman to recognize from the floor any request for new membership to the LEPC. The following personnel requested to join the LEPC and were unanimously voted in as new members: Aaron Jones of HEPACO, Renee Dehart of Nu-Foam Products Inc., Tim Nance of DPC Enterprises Inc., and Alan McClure of BASF.

The Chairman reminded the committee that the year 2000 North American Emergency Response Guide (NAERG) superseded the 1996 version and that there were significant changes, especially in the section that deals with “isolation and protective action distances”—that the 1996 version should be discarded. Mr. Darnell told the committee that he had approximately 300 of the 2000 NAERGs on hand to be distributed to those who came to the Annual “Focus on Emergency Planning” Conference this year.

The Chairman also reminded the committee that it was the responsibility of the LEPC to prepare, publish and distribute Risk Management Plans for each Tier II company having EHS materials—that according to the LEPC By-Laws “All statutorily required plans and reports of Committee must be approved by a majority vote of all current members of the committee.....” He mentioned that he had samples of four (4) companies plans: ABB Power Products Manufacturing Inc.; Conagra (formerly Seaboard Farms—both locations; and DPC Enterprises. Mr. Burnett presented the committee with a slide presentation of the contents of each RMP.

Mr. Burnett also said that each plan would include a copy of a map showing the facility and the response zones as set forth in the NAERG. Mr. Burnett stated that these plans were not for “right-to-know” inquiries. The Chairman suggested that the majority of the work to be done by the Plans Committee and once completed, send it to the company for approval prior to the final plan being sent to the SERC. This was voted on and unanimously agreed on by the committee.

The Chairman reminded the committee that the annual elections would be held during the 3rd Quarter at the September 20th meeting—that the Chairman’s two year term of office would expire on that date and that each Vice Chairman position would go through the

election process as well. The Chairman then asked the Committee for volunteers to serve on this years Nominating Committee. The following volunteered to serve on that committee: Ms Joyce Wagner, Ms Jamie Farrow, and Mr. Wayne Stuntz.

The Chairman then turned the meeting over to Mr. David Darnell who gave a complete update (with an overhead slide presentation) on the status/progress of this years upcoming LEPC “Focus on Emergency Planning” conference. Mr. Darnell said that the “registration” mail-out (approximately 1200) would be mailed during the first week in July.

The Chairman asked if there was any other business to be discussed—and, there being none, the Chairman informed the committee that the next meeting was set for September 20, 2000—location and time TBA at a later date. The meeting adjourned at 11:30 a.m. The membership was then treated to lunch, courtesy of the BASF Corporation.